



PO BOX 81, Clifford, PA 18413
www.MountainViewGardenClub.org

MISSION STATEMENT:

The Mountain View Garden Club is a not-for-profit organization started in 2005. Our mission is to share our knowledge and love of gardening while beautifying the Elk Mountain area and surrounding communities.

2023-2024 EDUCATIONAL GRANT GUIDELINES

Purpose:

The purpose of the Educational Grant is to share the Club's mission and improve the educational experience of students while promoting active learning in gardening and environmental engagement.

Grants (up to \$500) are available for teachers and educational professionals in grades K through 12. Teachers may use the funds to assist in purchasing supplies for special school projects or field trips, in the 2023-24 academic year.

Additionally, projects should integrate one or more of the following:

- ❖ Broaden and foster cooperation between and among the community and the schools.
- ❖ Provide decision making opportunities and leadership experience which builds confidence and self-esteem of students.
- ❖ Help students develop pride in themselves, their school, and their community.

Eligibility:

Any K through 12 teachers or other educational professionals in the following school districts are eligible: Carbondale, Lakeland, Fell Charter, Forest City, and Mountain View.

A proposal may be submitted by an individual teacher or a group of teachers who wish to collaborate on a project. Collaborative proposals are encouraged. Applicants for all collaborative projects should designate one teacher as the project leader. All communications will be directed to this teacher.

Budget:

Grants will not exceed \$500. Grant monies may not be used for capital improvements, renovations, replacement of public funds, compensation for teachers/staff, or for projects that could accomplish existing funds. Proposals for equipment or field trips will only be considered if the item or field trip is an integral component of the application. Any equipment purchased will remain as school property.

Application Procedures:

Applications may be downloaded from our website www.MountainViewGardenClub.org or obtained from your School Principal. Completed applications must be emailed to MountainViewGC2005@gmail.com by **October 31, 2023**. A confirmation email will be sent after it is received.

Selection Process:

The Grant Committee will review all applications and award grants. All decisions are final. Competitive grants will have a rating and voting system. The MVGC will notify the grant recipient by **December 1, 2023**. The full amount of the grant will be issued to the individual teacher or in the case of a collaborative project, to the teacher designated as “project leader”.

Application form pages 2 and 3 describing your project will be the only documents forwarded to the Grant Committee so that they can be evaluated fairly.

Reporting:

Projects must be conducted and completed in the 2023-24 academic year and a final report must be submitted by June 30, 2024. The Grant Committee requires a listing of expenditures that must be submitted at the conclusion of the project.

Grant recipients are required to credit MVGC in every activity related to the funded project. In addition, it is encouraged to arrange a visit by the Grant Committee to your classroom and/or project to see how the funds have impacted students. Photos of the project or field trip are required for the promotion of our Club’s mission statement and will be used for future fundraising and marketing purposes.

Timeline:

October 31, 2023 - Applications due
December 1, 2024 - Notification to all applicants
January 15, 2024 - Grant funds released
January 1 - June 29, 2024 - Project/field trips completed
June 30, 2024 - Final report submitted (form will be given after grant is released)