



PO BOX 81, Clifford, PA 18413
www.MountainViewGardenClub.org

MISSION STATEMENT:

*The Mountain View Garden Club is a not-for-profit organization started in 2005.
Our mission is to share our knowledge and love of gardening while
beautifying the Elk Mountain area and surrounding communities.*

2025-2026 EDUCATIONAL GRANT GUIDELINES

Purpose:

The purpose of the Educational Grant is to share the Club's mission and improve the educational experience of students while promoting active learning in gardening and environmental engagement.

Grants (up to \$500) are available for teachers and educational professionals, in grades K through 12. Teachers may use the funds to assist in purchasing supplies for special school projects or field trips, in the 2025-26 academic year.

Additionally, projects should integrate one or more of the following:

- ❖ Broaden and foster cooperation between and among the community and the schools.
- ❖ Provide decision making opportunities and leadership experience which builds confidence and self-esteem of students.
- ❖ Help students develop pride in themselves, their school, and their community.

Eligibility:

Any K through 12 teachers or other educational professionals in the following school districts are eligible: Carbondale, Lakeland, Fell Charter, Forest City, Mountain View, and Susquehanna.

A proposal may be submitted by an individual teacher or a group of teachers who wish to collaborate on a project. Collaborative proposals are encouraged. Applicants for all collaborative projects should designate one teacher as the project leader. All communications will be directed to this teacher.

Budget:

Grants will not exceed \$500. Grant monies may not be used for capital improvements, renovations, replacement of public funds, compensation for teachers/staff. In addition, up to 25% of award funds can be used for transportation purposes, unless otherwise approved by the Grant Committee.

Proposals for equipment or field trips will only be considered if the item or field trip is an integral component of the application. Any equipment purchased will remain as school property. Receipts are required to show proof of funds spent and to complete the final report. Checks will be made out to the school district and mailed after the project and final report are complete.

Application Procedures:

Applications may be downloaded from our website under “Ed. Grants” at www.MountainViewGardenClub.org . Completed applications must be typed (not handwritten) and emailed to MountainViewGC2005@gmail.com by **October 31, 2025**. A confirmation email will follow.

Selection Process:

The Grant Committee will review all applications and award grants. All applications that include a physical project on school property will require a visit by the Committee, before a decision is made. All decisions are final. The MVGC will notify the grant recipient by **December 1, 2025**.

Reporting:

A following-up email will be sent in the spring to see how your project and spending is progressing. Projects must be conducted and completed in the 2025-26 academic year and the final report document must be submitted by July 15, 2026. The Grant Committee requires a listing of expenditures that must be submitted at the conclusion of the project.

Grant recipients are required to credit MVGC in every activity related to the funded project. In addition, it is encouraged to arrange a visit by the Grant Committee to your classroom and/or project to see how the funds have impacted students. Photos of the project or field trip are required for the promotion of our Club’s mission statement and will be used for future fundraising and marketing purposes. In addition, a short presentation (10 minutes) to our Club is required at our October meeting, on October 20, 2026 at 6:45pm at the Clifford Fire Hall

Timeline:

October 31, 2025 - Applications due
December 1, 2025 - Notification to all applicants
Spring 2026 - Follow-up email sent to applicants
December 1 - June 29, 2026 - Project/field trips completed
July 15, 2026 - Final report submitted
August 2026 - Grant funds released to school district
October 20, 2026 - Presentation to our Club